

CONTINUING EDUCATION

- ◇ Computer Classes
 - ⇒ Basics
 - ⇒ Internet
- ◇ Enrichment
- ◇ Credit Management
- ◇ Pre-Retirement
 - ⇒ Financial Planning
 - ⇒ Legal Services
 - ⇒ UAW-GM Pension Plan
 - ⇒ Long Term Health Care
- ◇ Welding
- ◇ Book Fair
-And many more

The Learning Center

12200 West Lafayette Center Road

Roanoke, Indiana 46783



UAW GM FORT WAYNE ASSEMBLY TRAINING CENTER



2011 Classes

TRAINING CENTER “CHANGES”

Many of you may not be aware of this but the Training Center has moved. We have relocated to an area in the GA Administration Building, behind the Tour Holding area. As you read through this mailer you will see that we still offer many Educational opportunities for not only UAW-GM employees but also retirees and spouses. This is all a part of the Joint Learning Centers language in the 2007 UAW-GM National Agreement defined in document 106 (formerly known as Skill Centers).

With this change we have also adopted a new registration and class offering process. We have developed a website that you can simply log into and look through the many classes to choose from based on days and times that work best for your busy schedules. Once you identify the class or classes you would like to take you can register for them right then and there. It's that simple. If you do not have or cannot get to a computer with internet access you can still call to find out what is available and sign up by phone.

Visit your Fort Wayne Assembly-UAW Local 2209 Training Center website today to see what is available:



CLASS OFFERINGS AND REGISTRATION PROCESS:

You can Visit us on the Web or call
260.673.2405 to enroll today

<http://www.fwatrainincntr.com>

JOINT LEARNING CENTERS FOCUS ON THREE MAIN AREAS OF EDUCATIONAL OPPORTUNITIES:

Technical Skills:

Provides basic technical skills commonly used in the workplace and includes topics such as:

- Mechanical Comprehension
- Reading Comprehension
- Spatial Relations
- Blueprint Reading/Schematics (Overview and/or Basic)
- Apprentice Test Preparation
- Team Leader Test Preparation

Communication Skills:

Provides educational opportunities to ensure effective communication skills in the areas of:

- Active Listening
- Effective Writing
- Speaking Skills
- Dealing With Difficult People
- Conversational Spanish
- Running Effective Meetings
- Motivating Others
- Organizational Skills
- Project Management

Computer Applications:

Provides computer skills commonly used in the workplace and home such as software applications, keyboarding, Internet navigation, etc..

- Introduction to the Computer
- Introduction to the Internet
- File Management

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